

**PROCEEDINGS OF THE CANTONMENT BOARD MEETING HELD ON 03.12.2021**

**Members Present**

Brig. A K Kutty, President

Shri Rabindra Nath Bhattacharya, Member

Dr. Mamta Kansay, Secretary

**Members Absent**

*Before the business was taken up, Shri Rabindra Nath Bhattacharya, Member took the Oath of Allegiance as per provisions of the Cantonments Act, 2006.*

**AGENDA NO. 01: CANCELLATION POLICY FOR COMMUNITY HALL BOOKING**

Ref: CBR No. 13, dated 12.10.2021.

To consider cancellation policy for community hall booking through e-chhawani portal.

The cancellation policy is as follows:

(A) When the applicant requests for cancellation:

Cancellation requested	Refund amount after deduction
15 or less days from the date of which Hall booked	90% deduction from booking fee
16 to 30 days from the date of which Hall booked	75% deduction from booking fee
31 to 60 days from the date of which Hall booked	50% deduction from booking fee
61 days and above from the date of which Hall booked	25% deduction from booking fee
* Booking fee includes combined rate for rent of the entire community hall (ground and first floor, electricity charge, water charge and conservancy charge) = ₹10,000+₹1,500+₹1,000+₹1,000=₹13,500 per day	
** Security charge amounting to ₹2,500 per day will be refunded in full on cancellation	

(B) When Cantonment Board Barrackpore cancels the booking due to exigencies  
The entire booking fee including Security deposit will be refunded

(C) When the documents submitted by the applicant is found invalid or incorrect after verification (post automatic booking)

  
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The booking will be cancelled along with deduction of 10% of booking fees, amounting to ₹13,500 as penalty. Further, Security deposit, amounting to ₹2,500 will be forfeited in full.

Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 01:** Considered and approved.

**AGENDA NO. 02: IMPLEMENTATION OF PENALTY FOR LATE APPLICATIONS AND GARBAGE COLLECTION CHARGES FOR ISSUANCE OF TRADE LICENCE**

To consider implementation of Penalty for submission of late applications and Garbage Collection Charges for issuance of Trade Licence.

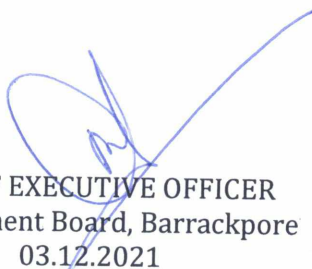
Penalty for submission of late applications and Garbage Collection Charges for issuance of Trade Licence as a certain percentage of Trade Licence fees may be implemented.

In this regard, following rates are suggested:

Type of Charges	Percentage of Trade Licence Fees	Remarks
Penalty for submission of late applications	50%	Applications for a particular Financial Year submitted on or before 30 June of the respective financial year shall not be treated as late applications.  Applications for a particular Financial Year submitted after 30 June of that Financial Year shall be treated as late applications and 50% of the Trade Licence Fees shall be charged as Penalty for submission of late applications.
Garbage Collection Charges	10%	NA

Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 02:** Considered and approved.

  
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**AGENDA No. 03: TAKING OVER OF STALL NO. S-29 AT SAMRIDDHI SHOPPING COMPLEX**

Reference CBR No. 09, dated 19.01.2012.

Stall No. S-29 at Samriddhi Shopping Complex was allotted to Intajar Hussain vide CBR under ref. on 30 years lease basis.

A sum of ₹ 55,458 is lying outstanding up to 31.03.2022 against the lessee of the stall towards 50% monthly rent against which show Cause Notice under sub-section (1) and clause (b) (ii) of sub section (2) of Section 4 of the PP(E) Act, 1971 was issued on 23.07.2021 to the lessee directing him to appear before the Estates Officer on 30.07.2021 at 1200 hrs and to explain reasons for non-payment. But he failed to do so.

Subsequently, this office offered him two more dates to represent his case personally before the Estates Officer on 06.08.2021 and 16.08.2021 vide notices under PP(E) Act, 1971, dated 30.07.2021 and 06.08.2021 respectively. But again, he failed to appear.

Finally, Eviction Notice under sub-Section (1) of Section 5 of the PP(E) Act, 1971 was issued on 16.08.2021 directing the lessee to vacate the stall mentioned above within 30 days from date of issue of the order.

Before this office could evict the lessee and take over the stall, the lessee himself submitted one application on 15.09.2021 stating that he wants to hand over the stall to the Board.

As per clause 3 of the lease agreement, a sum of ₹ 1,68,480/- was deposited by the lessee before taking over the ibid stall as 10 years advance rent And as on date, a sum of ₹ 25,672/- was paid by the lessee till date towards 50% monthly rent for the ibid stall. Now, this office may retain / forfeit the remaining balance of 10 years advance rent as per clause 27 and take over the stall so that fresh auction can be done.

File along with office report is placed on the table for further discussion.

**RESOLUTION NO. 03:** Considered and approved. The stall may be taken over and remaining balance of 10 years advance rent deposited by Intajar Hussain may be retained by this office.

  
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**AGENDA NO. 04: DOOR TO DOOR FIELD SURVEY FOR ONLINE DATA COLLECTION THROUGH ANDROID DEVICE AND DATA PROCESSING FOR DETERMINATION OF ANNUAL RENTAL VALUE (ARV) OF HOLDINGS / BUNGALOWS ALONG WITH CALCULATION OF CORRESPONDING ANNUAL PROPERTY TAX AND ALSO GEO-TAGGING OF ASSESSED PROPERTIES IN GOOGLE MAP AND PREPARATION OF SITE PLAN IN AUTOCAD WITHIN THE JURISDICTION OF CANTONMENT BOARD, BARRACKPORE**

To consider door to door field survey for online data collection through android device and data processing for determination of Annual Rental Value (ARV) of Holdings / Bungalows along with calculation of corresponding Annual Property Tax and also geo-tagging of assessed properties in Google Map and preparation of site plan in AutoCAD within the jurisdiction of Cantonment Board, Barrackpore.

A committee was constituted vide Part I OO No. 36, dated 01.11.2021 and the committee suggested to conduct a survey regarding door to door field survey for online data collection through android device and data processing for determination of Annual Rental Value (ARV) of Holdings / Bungalows along with calculation of corresponding Annual Property Tax and also geo-tagging of assessed properties in Google Map and preparation of site plan in AutoCAD within the jurisdiction of Cantonment Board, Barrackpore.

The committee vide its report dated 01.11.2021 suggested that Quotation Notice may be floated for door-to-door field survey for online data collection through android device and data processing for determination of Annual Rental Value (ARV) of Holdings / Bungalows along with calculation of corresponding Annual Property Tax and also geo-tagging of assessed properties in Google Map and preparation of site plan in AutoCAD within the jurisdiction of Cantonment Board, Barrackpore.

Accordingly, a Quotation Notice was published vide no. G/I/8/197, dated 01.11.2021 and three quotations were received within the stipulated date along with all relevant documents as asked vide ibid Quotation Notice.

Further, the Committee examined the quotations and the rates are as follows:

Sl. No.	Name of the Items	Rate quoted per holding by M/s CRS Software	Rate quoted per holding by M/s Global Point	Rate quoted by per holding by M/s SysNet	L-1 Firm
1.	Development of software including Field survey for online data	₹ 30.00	₹ 33.00	₹ 32.00	M/s CRS Software

  
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Sl. No.	Name of the Items	Rate quoted per holding by M/s CRS Software	Rate quoted per holding by M/s Global Point	Rate quoted by per holding by M/s SysNet	L-1 Firm
	collection through android device				
2.	Preparation of site plan in AutoCAD and calculation of covered area using AutoCAD software and save it against respective holding	₹ 10.00	₹ 14.00	₹ 11.00	M/s CRS Software
3.	Determination of Annual Rental Value (ARV) of Holdings / Bungalows along with calculation of corresponding Annual Property Tax as per Cantonments Act, 2006	₹ 5.00	₹ 8.00	₹ 7.00	M/s CRS Software
4.	Geo-tagging of assessed properties in Google Map	₹ 10.00	₹ 14.00	₹ 12.00	M/s CRS Software
5.	Generation of individual notices inviting objections and personal hearing	₹ 5.00	₹ 8.00	₹ 7.00	M/s CRS Software
6.	Development of software for capturing Hearing proceedings of objection petitions	₹ 30.00	₹ 36.00	₹ 35.00	M/s CRS Software
7.	Finalizing of Assessment list corresponding Annual Property Tax as per Cantonments Act, 2006	₹ 25.00	₹ 28.00	₹ 27.00	M/s CRS Software
<b>TOTAL (per holding)</b>		<b>₹ 115.00</b>	<b>₹ 141.00</b>	<b>₹ 131.00</b>	<b>M/s CRS Software</b>
<b>Grand TOTAL (for 1275 Nos. of holdings)</b>		<b>₹1,46,625.00</b>	<b>₹1,79,775.00</b>	<b>₹1,67,025.00</b>	<b>M/s CRS Software</b>

  
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In this regard, committee report, along with comparative statement and checklist for technical part and concerned case file is put up before the Board for approval and consideration.

File along with office report is placed on the table for further discussion.

**RESOLUTION NO. 04:** Considered and approved. Work order be issued to M/s CRS Software (L1).

**AGENDA NO. 05: ENHANCEMENT OF GRADE PAY OF TRAINED AND UNTRAINED PRIMARY TEACHERS**

To consider the matter regarding enhancement of Grade Pay of Trained and Untrained Teachers w.e.f 01.08.2019.

Office Note: Govt. of West Bengal, School Education Department, Elementary Education Branch vide their Memo No. 510-SE/P/10M-06/09(PT-I).TET dated 26.07.2019 had accorded sanction regarding enhancement of the Grade Pay of Trained Primary Teachers from Rs.2600 in Pay Band-2 to Rs.3600 in Pay Band-3 and the Grade Pay of Untrained Primary Teachers from Rs.2300 to Rs.2900 in Pay Band-2 with effect from 01.08.2019.

As per Memorandum of Settlement, Teachers of Cantonment Board Primary Schools are entitled to get the enhanced Grade Pay as per ibid order. At present there are 20 Trained Teachers and 03 Untrained teachers in the School Establishment.

Due to enhancement of above Grade Pay additional expenditure to this score for 20 trained teachers and three untrained teachers will be Rs. 24,20,672 w.e.f 01.08.2019 to 31.12.2020 (i.e. for 16 months). The said amount has been reflected in the Revised Budget Estimates for the year 2021-2022.

In this regard ibid letter issued by the Govt. of West Bengal, Financial implication and concerned case file are placed before the Board for consideration and approval.

**RESOLUTION NO. 05:** Considered and approved.

  
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**AGENDA NO. 06: IMPLEMENTATION OF SUBMISSION OF SITE PLAN ALONG WITH OTHER NECESSARY DOCUMENTS FOR ISSUANCE / RENEWAL OF TRADE LICENCE**

To consider implementation of submission of site plan along with other necessary documents for issuance / renewal of Trade Licence.

It is seen and subsequently verified that in the applications submitted through e-chhawani portal in respect of any holding, there is no provision for the applicants to declare the exact position of site of their business. As a result, this office is facing problem in identifying the exact location in the respective holding. Further, this office cannot determine how much area is utilized for business activities.

In view of the above, it is recommended that applicants during the first-time registration in e-chhawani portal, may submit a site plan, indicating the exact position of the business in the respective holding with proper measurements, drawn by any licensed / government approved architect along with declaration.

Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 06:** Considered and approved. It was further resolved that all applicants shall submit the site plan once in every five years to ensure and monitor any new / unauthorized construction in the site of business.

**AGENDA NO. 07: RENOVATION OF PUBLIC TOILETS (AS PER ODF++ STANDARD AND SBM-URBAN MISSION GUIDELINES) IN PPP (DEVELOP-OPERATE-TRANSFER) MODEL**

To consider renovation of Public Toilets (as per ODF++ standard and SBM-Urban Mission Guidelines) in the following locations in PPP (Develop-Operate-Transfer) model:

- a. Backside of Community Hall
- b. Near State Bank of India, Barrackpore Branch
- c. Mangal Pandey Park
- d. Near Buri Bazar beside Barasat Road
- e. Dhobi Ghat
- f. Hospital
- g. Opposite New Court & Administrative Building (movable / on-the-wheels)

The toilets in the above-mentioned locations shall be renovated as per ODF++ standard and SBM-Urban Mission Guidelines. The project shall be under PPP (Develop-Operate-

  
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Transfer) model. Seating capacities in each location may be decided by the developer / agency as per requirement.

The details of Users' Rate are as follows:

Use of Toilet	:	₹2.00
Lavatory	:	₹5.00
Bath	:	₹10.00

In view of the above, tender may be called for 5 years to Develop-Operate-Transfer the project to the Board. Minimum price PA that will be given by the agency may be decided in this regard.

Further, there are 02 nos. of public toilets maintained by Sulabh International Social Service Organization inside Barrackpore Cantonment area. This office may request the ibid organization to convert those public toilets as per ODF++ standard and SBM-Urban Mission Guidelines within a period of 1 month otherwise the toilets will be taken over and included in the PPP(D-O-T) Project.

Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 07:** Considered and approved. It was further resolved that a clause imposing penalty for ₹2,000/- Per Toilet / Per Day for improper maintenance i.e., improper cleaning, sanitation, improper supervision, short deployment of equipment's and use of inferior quality of consumables as per ODF++ and SBM-Urban Mission Guidelines may be introduced in the Tender documents. Since this is the first PPP (D-O-T) project of Cantonment Board, Barrackpore, e-Tender may be floated without specifying any minimum reserved price (MRP). The response(s) of the e-Tender in this regard, shall be put up before the Board in due course.

**AGENDA NO. 08:** **INTRODUCTION OF PATHOLOGICAL TESTS, MRI, ECO CARDIOGRAPHY AND ANY OTHER TESTS UNDER PPP MODEL IN JC BOSE GENERAL HOSPITAL**

To consider introduction of Pathological Tests, MRI, Eco Cardiography and any other tests under PPP Model in JC Bose General Hospital.

**Office Note:** Some common tests are being done by existing resources of Hospital for the diagnostic service like Pathological Tests, X-Ray, USG & ECG. Some modern tests may be introduced for better health care delivery system under PPP Model are being done by Govt of West Bengal and North Barrackpore Municipality.

  
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A comparative statement showing the rates of various ibid tests comparing CGHS, Swasthya Sathi (as per State Government) and local market rates. It is recommended that CGHS rates may be considered as the basic standards for calling e-tender.

In this regard e-tender may be invited from reputed pathological labs who are possessing experience and credential as per Govt norms.

Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 08:** Considered and approved. E-Tender be floated considering the CGHS rate as the basic standards.

**AGENDA NO. 09:** **GRANT OF RIGHTS FOR COLLECTION OF ENTRY FEES FROM COMMERCIAL VEHICLES THROUGH VARIOUS ENTRY POINTS OF CANTONMENT BOARD BARRACKPORE**

To consider grant of rights for collection of Entry Fees from commercial vehicles through various entry points of Cantonment Board Barrackpore.

The following rates for entry fees from commercial vehicles through various entry points may be introduced:

Sl No	Description of Vehicles	Rate	Monthly rate (no restriction in entry or exit for one month)
1	Three wheelers which includes auto, toto etc.	₹20 per entry	₹420
2	Four wheelers	₹30 per entry	₹630
3	Six wheelers and above	₹50 per entry	NA
4	Advertisement Vehicles	₹500 per entry	₹10,500
5	Tractor (without trailer)	₹30 per entry	₹630
6	Tractor (with trailer)	₹50 per entry	₹750

The entry fees will be collected from the following locations:

1. Near Administrative Building
2. Near Burir Bazar
3. Near Sahana Dance School
4. Near JC Bose General Hospital

Matter along with relevant case file is placed on the table for consideration.

  
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**RESOLUTION NO. 09:** Considered and approved. The Board further resolved to fix Monthly rate(s) for Three wheelers (including auto, toto etc.) @ ₹300 and for Four wheelers @ ₹500 in lieu of ₹420 and ₹630 respectively. Further, the Board also resolved to consider entry rate for Six wheelers and above be fixed to @₹40 in lieu of ₹50.

**AGENDA NO 10: IMPLEMENTATION OF DEBIT CARDS IN E-CHHAWANI PAYMENT MODE**

As per the advice of Ministry of Defence (MoD), DG DE has taken up an initiative in association ship with BEL (Bharat Electronics Limited) to develop online applications for 62 Cantonment Boards online services "echhawani portal". Accordingly, Cantonment Board Barrackpore was informed to provide collection details for the module of "echhawani portal". Further, DG DE vide email of Dy. Asstt. DG (IT) dated 08.06.2020 has informed that the gateway payment will be administered through NDML (NSDL DATABASE MANAGEMENT LIMITED) for which the Board has to enter into agreement with NDML (NSDL DATABASE MANAGEMENT LIMITED) for a common gateway payment. The NDML has mentioned the terms & Condition and fees to be paid by the citizens for using online payment service which are given below:

Sl.	Payment Type	Fees (Excluding Applicable Taxes)
1	Internet Payment	>Rs. 5 for transaction amount upto Rs. 500 >Rs. 10 for transaction amount above Rs. 500
2	Debit Card Payments	> RuPay Debit Cards: NIL (No Charges) > Visa, MasterCard and Maestro Debit Cards shall be charged at 0.45% below 2000/- and 0.90% Above 2000 chargeable from the Merchants / Govt. Departments
3	Credit Card Payment –  Domestic Credit Card International Credit Card	> 1 % of the transaction amount > 2.50% of the transaction amount
4	Cash card/Prepaid/Wallets	> Rs 10 or 1.5% of the transaction amount whichever is lower
5	IMPS	>Rs. 5 for transaction amount upto Rs. 5000

  
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	>Rs. 7 for transaction amount from Rs. 5,001 to Rs 25,000
	>Rs. 8 for transaction amount from Rs. 25,001 to Rs 50,000
	>Rs. 9 for transaction amount from Rs. 50,001 to Rs 1,00,000
6 NEFT/RTGS	>Rs 5 per payment for any transaction
7 UPI/ BHIM	>UPI/ BHIM QR: NIL (No Charges)

### Terms of Payment:

(a) In respect of any additional services or transactions coverage, corollary to the implementation of the Payment Gateway Services, the Merchant / Organization may agree suitable fees with NDML for such additional coverage.

(b) Goods and Service Tax, duties and other levies if any applicable, will be charged in addition.

(c) The payment due to the Merchant/ Organization of the amount collected through valid and successful transactions conducted using Payment Gateway will be made after deduction of NDML fees and other dues (including any refunds /adjustments/ Charge backs). In the event of there being any fees / part of fees/ component of fees that is not so set off on a daily basis, the same shall be invoiced by NDML and paid by Merchant / Organization on a monthly basis. Payment on any such invoice shall be made by Merchant/ Organization within 30 days of receipt of invoice.

(d) Movement of funds will be as per the existing arrangement of the payment gateway. Else actual fee charged by the bank nominated by Merchant / Organization for RTGS/NEFT will be charged extra.

(e) The transaction-processing fee does not include any clearing house charges payable to clearing bank (Reserve Bank of India/NPCI/State Bank of India etc.) which are currently waived. Any charges levied by the clearing house now or any time in future for processing of such transactions or on account of failed transactions etc. will be charged in addition to the transaction processing fee as mentioned in table above.

  
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Defence Secretary has advised that all efforts be made to encourage citizens to use online facility and to make all payments through self-service or online mode via e-chhawani. For Cantonment Board Barrackpore in the payment gateway there is no provision for payment through debit cards. Hence, citizens are repeatedly requesting to implement debit card payment also. But as for debit card payments Cantonment Board has to bear the service charge amount for each payment. It is also recommended that the same be reviewed by the Board after three months.

It may also be noted that whenever the rate of fees mentioned above fluctuates as per RBI Guidelines, the same may be automatically implied to the Board.

Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 10:** Considered and approved.

**AGENDA NO 11: REVISION OF RATES OF APPLICATION FEES / COST OF VARIOUS SALEABLE FORMS ISSUED BY CANTONMENT BOARD BARRACKPORE**


To consider and approve the revision of rates of Application Fees / cost of various Saleable Forms issued by Cantonment Board Barrackpore.


Presently, Cantonment Board issues the following Saleable Forms against prescribed application fees as stated below:

Sl No	Description	Existing Rate	Proposed Rate
1	Trade Licence Application Fees	₹20/-	₹100/-
2	Mutation Form A	₹20/-	₹100/-
3	Mutation Form B	₹20/-	₹100/-
4	Mutation Form C	₹20/-	₹100/-
5	Refund of EMD (Earnest Money Deposit) Form	₹20/-	₹50/-
6	Refund of SMD (Security Money Deposit) Form	₹20/-	₹100/-
7	Copy of GLR Extract	₹20/-	₹100/-
8	Copy of Assessment Register	₹20/-	₹100/-
9	Building Plan Application Fees	NIL	₹100/-

Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 11:** Considered and approved.

  
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**AGENDA NO 12: IMPLEMENTATION OF DAILY TEHBAZARI FEES FROM ALL HAWKERS OPERATING INSIDE CANTT LIMIT**

To consider implementation of daily Tehbazari Fees from all hawkers operating inside Cantt limit as per following schedule through auction / tender:

Sl No	Description	Rate per day
1	Moving Thela	₹ 10
2.	E-Rickshaw vendors	₹ 20
2	Use of up to 25 sq ft of Govt Land	₹ 20
3	Use of 26 sq ft - 50 sq ft of Govt Land	₹ 30
4	Use of 51 sq ft - 75 sq ft of Govt Land	₹ 40
5	Use of 76 sq ft - 100 sq ft of Govt Land	₹ 50
6	Use of 101 sq ft and above of Govt Land	₹ 60
7.	Tractor vendors	₹ 150

The Board may consider the above rates so that survey report along with a suitable MRP for the tender process can be put up in the next Board meeting.


Matter along with relevant case file is placed on the table for consideration.

**RESOLUTION NO. 12:** Considered and approved.

**AGENDA NO 13: ENGAGEMENT OF CONSULTANT SERVICES OF ENVIRONMENTAL BIODIVERSITY OF PONDS**

In continuation of beautifications of Pond and its surrounding areas, this office vide Public Notice No. E/1/21/Rejuvenation of Water Bodies/Notice dated 02.11.2021 issued e-tender for engagement of consultant services for measuring ecosystem of 02 nos. of water bodies which would also help to make for protecting and conservating biodiversity of those water bodies in Cantonment area.

05 (five) Nos of tender received in due date and time and their quoted rate are as:

  
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Sl No.	Name of Firm / Individual / Consultant	Qualification	Rate quoted by the Firm	Remarks
01.	Dr Swati Chakraborty	Ph.D, MPhil, MSC, PGDBI, PGDBBM in Biotechnology	Complimentary Service	L-1
02.	Swastika Sanyal	MSC in Microbiology	10,000/- per month	
03.	Simona Basak	MSC in Biotechnology	35,000-40,000/- per month	
04.	Subha Datta	MSC in Biotechnology	1,60,000/- lumpsum	
05.	Khaleda Firdosa	MSC in Biotechnology	2,00,000/- Lumpsum	

In this regard, the necessary documents are placed on the file for further course of action.

**RESOLUTION NO. 13:** Considered and approved. L1 Consultant may be requested for service delivery immediately in this regard.

**AGENDA NO 14: AUCTION OF OLD CONDEMNED, OBSOLETE ARTICLES/EQUIPMENTS OF LYING AT DIFFERENT SECTION OF CANTONMENT BOARD, BARRACKPORE**

Total 11 nos. of tenders were received by this office. The received tenders were opened on 22.11.2021. After scrutiny 04 tenders were rejected due to insufficient documents. The details are as follows:

Sl. No.	Name of Bidder / Firm	Rate Quoted	Remarks
1	Usha Paper House Gurepara, Nandighat-Ranaghaty, Nadia	19,356.00	
2	Om Sai Syndicate 120A/H/61, Manicktala Main Road, Kolkata 700 054	85,999.00	H3
3	M/s Kamal Kumar Jaiswal 11A, Shib Narayan Das Lane, Kolkata 700 006	38,989.00	
4	Chhotelal Gupta 120A, M.M. Road, Kolkata 700 054	75,500.00	
5	M/s R.B. Engineering & Co. North Sondla Tank, P.O. Garulia 743133	1,17,000.00	H2
6	R.G. Trading, 120A, Manicktala Main Road, Kolkata - 700 054	1,71,555.00	H1

  
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Sl. No.	Name of Bidder / Firm	Rate Quoted	Remarks
7	G.C. Enterprise B/123/2/H/80, A.P.C. Road, Kolkata 700 006	18,900.00	

Relevant file, all quotations and Committee report place before the Board for its consideration.

**RESOLUTION NO. 14:** Considered and approved that lifting of the condemned items as per list be awarded to Highest One (H1) bidder after payment of full bid amount and security deposit. In case of H1 firm fails to lift the items within 07 (seven) working days, the work will be awarded to H2 firm and similarly to H3 firm, incase H2 firm declines the same.

**AGENDA 15 : TO CONSIDER THE ESTIMATES**

**Office Note :** The following estimates are prepared by Engineering Section based of MES SSR – 2020.

- Installation of High Mast Light at Ward No. III & IV at Sadar Bazar of Barrackpore Cantonment of ₹ 11,87,413/-
- Provision of Land Development for Community Purpose of ₹ 9,80,815/-
- Provision of Boundary Wall for Hospital Ground at Sy. No. 10 of ₹ 21,21,785/-

Relevant file, all quotations and Committee report place before the Board for its consideration.

**RESOLUTION NO. 15:** Considered and approved. The said woks be executed out of MPLAD fund.

**AGENDA 16: GRANT OF RIGHT OF COLLECTION OF ENTRY FEES, GUARDING / SECURITY AND MAINTENANCE OF MP PARK AT CANTONMENT BOARD, BARRACKPORE FOR ONE YEAR**

Reference CBR No. 19 dated 12.10.2021.

E-tender was held vide NIT No. CBB/TAX/2021-2022 /2, Sl. No. 02, dated 01.11.2021 and the E-tender was published in the Sanmarg (Hindi daily), Bartaman (Bengali daily) and in the Times of India (English daily) on 03.11.2021. The notice was also uploaded in official website. In response to it, four tenderers have uploaded both the technical bid and the commercial bid which were opened on 25.11.2021 and 26.11.2021, respectively. Their quoted rates are as under:

  
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Sl. No.	Name of Bidder / Firm Quoting and Address	Amount
1.	M/s Maa Kali Construction	₹ 28,05,786
2.	M/s S.S. Enterprise	₹ 33,00,000
3.	M/s Smart Construction	₹ 34,59,894
4.	<b>M/s Kiran Traders</b>	<b>(H1) ₹ 34,90,786</b>

In this connection, all tender documents along with comparative statement are put up before the Board to decide further course of action.

**RESOLUTION NO. 16:** Considered and approved that the grant of right for collection of entry fees, guarding / security and maintenance of MP Park at Cantonment Board, Barrackpore for one year be awarded to Highest One (H1) bidder after payment of atleast 50% of the tender amount alongwith security deposit. In case, H1 firm fails to deposit the same within 10 (ten) working days, the same will be awarded to H2 firm and similarly to H3 firm, incase H2 firm declines the same.

**AGENDA 17: GRANT OF PARKING RIGHTS FOR VARIOUS TYPES OF VEHICLES AT CLASS 'C' LAND OF CANTONMENT BOARD, BARRACKPORE FOR ONE YEAR**

Reference CBR No. 12 dated 12.10.2021.

E-tender was held vide NIT No. CBB/TAX/2021-2022 /2, Sl. No. 03, dated 01.11.2021 and the E-tender was published in the Sanmarg (Hindi daily), Bartaman (Bengali daily) and in the Times of India (English daily) on 03.11.2021. The notice was also uploaded in official website. In response to it, five tenderers have uploaded both the technical bid and the commercial bid which were opened on 25.11.2021 and 26.11.2021, respectively. Their quoted rates are as under:

Sl. No.	Name of Bidder / Firm Quoting and Address	Amount
1.	M/s MaaKali Construction	₹ 18,11,786
2.	<b>M/s Kiran Traders</b>	<b>(H1) ₹ 23,07,786</b>
3.	M/s Singh Enterprise	₹ 22,07,786
4.	M/s S.S. Enterprise	₹ 10,00,000
5.	M/s S.K. Chowdhury	₹ 21,07,786

In this connection, all tender documents along with comparative statement are put up before the Board to decide further course of action.

  
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**RESOLUTION NO. 17:** Considered and approved that the grant of parking rights for various types of vehicles at class 'C' land of Cantonment Board, Barrackpore for one year be awarded to Highest One (H1) bidder after payment of atleast 50% of the tender amount alongwith security deposit. In case, H1 firm fails to deposit the same within 10 (ten) working days, the same will be awarded to H2 firm and similarly to H3 firm, incase H2 firm declines the same.

**AGENDA 18: GRANT OF ADVERTISEMENT RIGHT FOR ERECTION OF HOARDINGS, GANTRY, UNIPOLE ETC. AT VARIOUS LOCATIONS AT CLASS 'C' LAND**

Reference CBR No. 22, dated 12.10.2021.

E-tender was held vide NIT No. CBB/TAX/2021-2022 /2, Sl. No. 01, dated 01.11.2021 and the E-tender was published in the Sanmarg (Hindi daily), Bartaman (Bengali daily) and in the Times of India (English daily) on 03.11.2021. But no bid was received by the office.

So, to attract bidders, the tender may be called for 05 (five) years and the new MRP may be ₹ 35,00,000/- for full tenure of five years.

In this connection, all tender documents and related documents are put up before the Board to decide further course of action.

**RESOLUTION NO. 18:** Considered and approved. E-tender be called for 05 (five) years at the earliest.

**AGENDA 19 : SELF DECLARATION AS ODF++: CANTONMENT BOARD BARRACKPORE**

Cantonment Board Barrackpore has been awarded ODF+ Cantonment by the Quality Council of India wef 26.01.2021.

Now the Board achieved rank #11 in Swachh Swarvekshan 2020 assessment, to improve sanitation and hygiene in best possible standards. Board is now applying for ODF++ which is an integral benchmark of the ranking of Swachh Swarvekshan / Swachh Bharat Abhiyaan.

In this regard, Board has taken necessary steps and issued a notification vide notice no. E/I/21/ODF++/Notice, dated 29.10.2021 for the following:

- a. ODF++ Certification
- b. Fines against persons / desludging operators dumping untreated faecal sledge in drains and / or open space
- c. Prohibition or burning of garbage inside Cantonment

  
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Requesting the citizens to make or send their feedback / suggestions / objections within 15 working days and uploaded this in office website for its wide publicity.  
There is no feedback / suggestions / objections received during this stipulated time period by this office.

In this regard, the Board may pass a preliminary resolution declaring Cantonment Board Barrackpore as:

- a. ODF++ Cantonment
- b. There is no persons / desludging operators dumping untreated faecal sledge in drains and / or open space in Cantt limit
- c. There is no burning of garbage inside Cantonment

**RESOLUTION NO. 19:** Considered and approved.

**AGENDA NO. 20:**      **SPECIAL PROVISION FOR CONSERVANCY SERVICES TO THE OFFICE COMPLEX OF DEFENCE ESTATES ORGANIZATION AT ALIPORE KOLKATA**

Reference PD DE EC letter No. 360120/KOL/AC-4/LC-1/IV/110 dated 10.08.2021 & 360008/Engagement Cons. Staff/AC-4/LC-I/03 dated 02.12.2021.

On behalf of the Board, this office conveyed its willingness to provide conservancy services to the Directorate/DEO, Kolkata vide letter No. E/1/21/Sanitation/Dte. DE EC/Willingness dated 11.08.2021.

In this regard, PD DE EC vide letter No. 360008/Engagement Cons. Staff/AC-4/LC-I/03 dated 02.12.2021 approved ibid conservancy services to the Office Complex of Defence Estates Organization at Alipore, Kolkata.

Hence, Board may consider and approve ibid conservancy services from Board approved existing firm and as per terms and conditions enumerated in e-tender documents and agreement executed with existing firm.

All documents are placed before the Board for its noting.

**RESOLUTION NO. 20:** Considered and noted. CEO is authorized to take necessary action.



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**AGENDA NO. 21: AUTHORIZATION TO CEO FOR PROCUREMENT THROUGH GEM AND LPC**

CEO is authorized to procure goods and also all types of revenue related works and services value worth upto ₹ 25,000/- as per Rule 154 of GFR, 2017 and above ₹ 25,000/- & upto ₹ 2,00,000/- as per the report and comparative statement of Local Purchase Committee constituted as per Rule 155 of GFR, 2017.

CEO is also authorized to procure goods and services value worth upto ₹ 25,000/- through any of the available supplied on GeM as per Rule 149 of GFR, 2017 and above ₹ 25,000/- & upto ₹ 5,00,000/- through the GeM sellers having lowest price amongst the available seller of atleast three different manufacturers on GeM as per Rule 149 of GFR, 2017.

For GeM expenditure above ₹ 5,00,000/- through the suppliers having lowest price meeting the requisite quality, specification and delivery period after mandatory obtaining bids using online bidding or reverse auction tools provided on GeM, CEO is authorized to take necessary decision as the online bids/reverse auctions of GeM are timebound and after expenditure, the same may be noted in Board.

In view of above, concerned file alongwith all relevant documents are put up before the Board for its consideration and approval.

**RESOLUTION NO. 21:** Considered and approved.


**AGENDA NO. 22: AUTHORIZATION FOR DEATH AND BIRTH CERTIFICATE**

It is stated that Shri K.R. Dutta, Office Supdt is being authorized to sign birth and death certificates approval and also approve the same in the portal in both normal and correction cases under the provision of registration of Birth and Death Act and other rules as applicable in respect of Birth and Death Act as deemed fit.

**RESOLUTION NO. 22:** Considered and approved.

- End of proceedings -

  
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03.12.2021